

**LE CLUB BOULINGRIN DE BEACONSFIELD
BEACONSFIELD LAWN BOWLING CLUB**

BY-LAWS

(approved at the Semi-Annual General meeting on May 2, 1996 and amended November 7, 1996 and October 22, 1998 and October 24, 2002 and May 11, 2006 and October 18, 2007 and October 23, 2008 and May 1, 2014 and May 5, 2016 and May 17, 2018 and October 10, 2019 and May 12, 2021)

ARTICLE I

The Club shall be known as:

LE CLUB BOULINGRIN DE BEACONSFIELD
and/or
BEACONSFIELD LAWN BOWLING CLUB

Hereinafter called the Club

ARTICLE II

Purpose

To foster and promote the game of lawn bowling and to encourage a spirit of sportsmanship and good fellowship.

ARTICLE III

Officers

1. The officers of the Club shall be a President, one or more Vice-Presidents, a Secretary, a Treasurer and the Past-President. Only playing members are eligible to serve as officers.
2. The President shall preside at all meetings of the Club and of the Board; he or she shall be an ex-officio member of all committees and shall have general oversight over the business and affairs of the Club and perform such other duties as may be determined by the Board.
3. In the absence or incapacity of the President, a Vice-President may be called upon to perform the duties of that office. In the absence of both President and Vice-Presidents the Board may nominate a member to act in those capacities.
4. The President and Vice-President(s) may hold office for a maximum of three (3) consecutive terms only and can only be re-elected to such a post after the previous full term has elapsed. The immediate Past-President will serve for a maximum of three (3) consecutive terms. A term will constitute one (1) year or part thereof.

ARTICLE IV
Directors

1. The Board of Directors shall number a minimum of twelve, the majority of whom must be residents of the City of Beaconsfield, and shall include:-

A. The officers (ARTICLE III)

B. Members of the general playing membership who shall act as Directors-at-Large or as Chairpersons of committees which shall include:

- Match - Women
- Match - Men
- Greens and Green Equipment
- General Equipment
- Membership
- Social & Hospitality
- Federation Representative(s)

C. One social member who shall act as a Director-at-Large or as Chairperson of committees which shall include:

Social & Hospitality

Additional Directors-at-Large may be elected or appointed at the discretion of the Board.

2. The Board of Directors shall be elected annually at the Semi Annual Meeting of the Club. Members of the Board may not hold office in another lawn bowling club.

3. In the event that a full slate of Directors is not elected as stipulated in 1 and 2 above, or a vacancy occurs, the remaining Directors may appoint a member(s) from the playing membership to the Board.

4. A Nominating Committee comprising a minimum of three (3) playing members chosen by the Board shall select and recommend to the Board a slate of nominees for office in the ensuing year. The slate as offered by the Nominating Committee shall be forwarded by the Secretary to each member in good standing at least eight days prior to the Semi Annual Meeting. The members of the Nominating Committee shall be ineligible for nomination unless they agree to resign from the Committee. The Board will fill any resulting vacancy.

5. If any two or more members wish to propose other member(s) as candidates for election to the Board they shall send a written nomination of such member(s), together with the signed consent of the proposed candidates, to the Secretary at least forty-eight hours before the time fixed for the Semi Annual Meeting. The names of the members so nominated shall be presented to the members at the Semi Annual Meeting and they, with the members recommended by the Board, shall be included in a ballot.

ARTICLE V

Membership

1. Membership shall be open to all those interested in the game of lawn bowling, giving precedence in the order named:-
 - i Members in good standing on the roster of the previous fiscal year.
 - ii Residents of the City of Beaconsfield.
 - iii Non-residents of the City of Beaconsfield..
2. The Board of Directors shall determine from time to time the maximum number of playing and non-playing members in each of the three categories (in item 1 above).
3. To meet the requirements of the game all bowling applicants must be approved by a designated coach or instructor of the Club before being accepted for membership.
4. Classification of membership.
 - a) Playing member.
A playing member has full voting rights and may participate in all Club activities.
 - b) Social member
This category is open to anyone who wishes to join whether or not they are former bowlers.
 - c) Junior member
A Junior Member is an individual under the age of 25, entitled to lawn bowling privileges only.
 - d) Associate member
An Associate member is a member of the Quebec Blind Lawn Bowling Association and shall have the same rights and privileges as a social member. They also have the right to use the greens for practice so long as they are accompanied by a sighted Director.
5. Honorary membership may be conferred for life, or for a limited period, by a two-thirds majority vote of the Club at a General Meeting thereof. Such Honorary members shall enjoy all the rights and obligations of membership save that they will not be liable for dues and assessments.
6. Members changing from one class of membership to another class shall be given priority in determining precedence on any waiting lists.

ARTICLE VI
Meetings

1. The fiscal year of the Club shall terminate on December 31st of each year.
2. a) The Annual General Meeting of members shall be held no later than May 15th after the end of the fiscal year.

b) The Semi-Annual Meeting of members shall be held annually in October.
3. Special General Meetings of Members may be called at any time by the President or Vice-President. The Secretary shall call a Special General Meeting of the members, on receipt of a written application signed by six voting members requesting that a meeting be called and stating the purpose for which the meeting is desired. The Board shall decide the time and place of all Special Meetings, which shall be held within thirty (30) days of receipt of such written request. All members shall be informed of the date fixed for any meeting at least eight days prior to the meeting.
4. At all meetings of the members a minimum of fifteen percent of the total voting membership shall constitute a quorum.
5. If a quorum is not present at the scheduled commencement of an Annual, Semi-Annual or Special Meeting the meeting shall be adjourned after a lapse of thirty minutes, and shall be rescheduled within a period not exceeding thirty days.
6. Voting will be conducted by a show of hands. However, if two or more members demand a poll, voting will be by ballot. In the event of a tie the Chairman shall have the deciding vote. A declaration by the Chairman that a resolution has been carried or lost shall be final unless immediately appealed from the floor. Only voting members in good standing shall be allowed to vote.

ARTICLE VII
Dues

1. The annual membership dues will be established by the Board.
2. Annual Club dues are payable in full by April 30th of each year. Members failing to pay dues within thirty-one days after April 30th may be deemed to have forfeited their membership, but may be readmitted by a majority vote of the Board of Directors after payment of all dues in arrears.

ARTICLE VIII
Proceedings of the Board of Directors

1. The Board will meet for the dispatch of business and regulate its meetings and proceedings as it deems appropriate. Seven members shall constitute a quorum. The Board shall meet at the call of the President or, in his/her absence, a Vice-President at such place and hour as may be fixed.
2. Questions arising at any meeting of the Board shall be decided by a majority vote.

ARTICLE IX
Administration

1. The management of the Club shall be vested in the Board of Directors, which shall have responsibility for all property, funds and affairs of the Club, in accordance with these by-laws.
2. The Board shall have the right to levy upon the members any assessment(s) deemed necessary to meet financial requirements which cannot be met out of ordinary revenue. Such assessment shall not be effective, however, until approved by a majority vote of the members at a General Meeting. When so approved the assessment shall constitute a debt due by each member, pro rata, and subject to the sanctions provided for non-payment of indebtedness to the Club under Article VII.
3. Any two of the President, Treasurer and Secretary shall sign all deeds, documents, contracts, cheques and other instruments requiring execution by the Club.

ARTICLE X
Department

1. Any member infringing the by-laws or regulations of the Club, or being guilty of objectionable conduct, may be expelled from the Club by a vote of the Board of Directors. The current version of the BLBC Members' Code of Conduct document provides details of what may be regarded as 'objectionable conduct' including harassment and discrimination.. All charges of objectionable conduct must be made in writing, and a copy sent to the person named in the complaint, at least one week before a meeting of the Board is scheduled to consider the complaint.
2. An expelled member will have the right to appeal at a Special Meeting of the members called for that purpose. A two-thirds majority vote will be required to overturn the decision of the Board.

ARTICLE XI
Language

All material intended for public circulation shall be issued in French and English.

ARTICLE XII
Affiliation

The Club is a member of the Quebec Lawn Bowling Clubs Federation and an affiliate member of Lawn Bowls Canada.

ARTICLE XIII
Disposition of Records and Assets

1. The Beaconsfield Recreation Department shall be designated as successor to all the records and assets in the event of future dissolution.
2. The Beaconsfield Recreation Department shall inherit all trophies for permanent safekeeping, except any painting, which shall become the property of the Beaconsfield Library.

ARTICLE XIV
Amendments to the By-Laws

Amendments to these by-laws shall be made only at an Annual, Semi-Annual, or Special Meeting of the members of the Club. Notice of any proposed amendment(s), signed by not less than three members of the Club, must be in the hands of the Secretary not later than the first day of October next preceding a Semi Annual Meeting, not later than the first day of April next preceding an Annual Meeting and not later than three weeks before the date set for a Special Meeting. The Secretary shall refer to such proposed amendment(s) in the notice calling the meeting.